

## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

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**REPORT TO:** Leader and Cabinet 3 July 2008  
**AUTHOR/S:** Corporate Manager Health and Environmental Services / Principal Environmental Health Officer

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### FRAMEWORK AGREEMENT ON LOCAL AUTHORITY FOOD LAW ENFORCEMENT FOOD SAFETY SERVICE PLAN

#### Purpose

1. To seek the Cabinet's approval and recommendation to Council of a Food Service Plan for 2008/09.
2. This is a key decision because:
  - It is likely to be significant in terms of its effects on communities living or working in all wards of the District.
  - It is of such significance to a locality, the Council or the services that it provides that the decision-taker is of the opinion that it should be treated as a key decision.

and it was published in the Forward Plan.

#### Background

3. This report is being presented by virtue of it being a requirement of the Food Standards Agency (FSA) that will consider the Food Service Plan as part of any audit of the service.
4. Food Safety aspects of the services work have been included within the 2008/09 Health & Environmental Services Service Plan. However, the Food Standards Agency in the Framework Agreement requires the production of a specific Food Service Plan to a common format. The Food Service Plan attached as **Appendix 1** to this report meets this requirement. Appendices to the Food Service Plan are available in the Corporate Manager Health and Environmental Services office.

#### Considerations

5. The FSA has stated the following in their framework documentation:  
*"... Service plans are an expression of the Local Authority's own commitment to the development of food service. However, it is also important to consider the use made of the plans by the Food Standards Agency, which will need information about Local Authority food law enforcement activities in a common format to enable it to assess Local Authority's delivery of the service."*
6. Guidelines were then given as to the details and expected content of the Food Service Plan. The Service Plan simply identifies in one single document the work and structure of the service relating to food safety.
7. This plan is included within the Policy Framework of the Council and as such the responsibility for agreeing the Food Service Plan lies with the Council.

## Options

8. Members can accept, reject or amend the proposed plan. However, failure to adopt the plan would leave the service and the Council open to criticism by the FSA if they choose to audit the Council.

## Implications

9. Financial	Within existing resources and referred to in the body of the service plan
Legal	None
Staffing	At this time it is anticipated that existing staff will meet the fieldwork targets set for the service in the food safety area.
Risk Management	Failure to adhere to the Food Service Plan could result in adverse media comment. The FSA could name and shame the Local Authority nationally. In extreme circumstances if the Council fail to carry out this work the FSA may take over the inspection and enforcement duties and charge the Local Authority for the work.
Equal Opportunities	In line with general and specific duties under the Race Relations Act 1976 and the Race Relations Amendment Act 2000, the Council operates a Race Equality Scheme (RES) in order to eliminate unlawful discrimination and to promote race equality and good race relations. The Scheme gives priority to actions relating to Travellers as the biggest ethnic minority in the district. (Around 1.7% of the district's population). Statistics from the 2001 census also shows that, whilst only 2.9% of the district's population is made up of black and minority ethnic groups, there are greater ethnic minority communities in three wards in particular. These are the villages of Girton Milton and Teversham where the black and minority ethnic groups are two or three times as much. An assessment of SCDC services in terms of their relevance to the statutory duty to promote race equality, which is featured in the Race Equality Scheme, rates food safety issues as of 'medium' relevance.

## Consultations

10. None.

## Effect on Corporate Objectives and Service Priorities

11.	<b>Work in partnership to manage growth to benefit everyone in South Cambridgeshire now and in the future</b>
	Close 'partnership work' has developed significantly with the Council's FSA colleagues during the last 3 years. Closer working with the FSA and joint food safety projects could well simplify a documented service plan of this type in the future. The service involves liaison and partnership working with a variety of differing businesses organisations and agencies. An educational and advice service is provided which can be particularly useful for new businesses during their planning stage.
	<b>Deliver high quality services that represent best value and are accessible to all our community</b>

The plan refers to many ways in which the food safety service works towards this objective. i.e. Access to services through the Contact Centre and quality benchmarking. Customers of food businesses, the public, staff and business operators all receive benefit from an effective Food Service. The plan details areas where customer service standards are applied.

**Enhance quality of life and build a sustainable South Cambridgeshire where everyone is proud to live and work**

The plan supports the development and maintenance of small and medium sized enterprises through appropriate measured enforcement, advice and education. It is concerned with the maintenance of economic prosperity in the District.

**Conclusions/Summary**

12. This service plan meets the FSA requirements under relevant legislation and guidance.

**Recommendations**

13. That Cabinet recommends Council to approve the Food Safety Service Plan 2008/09, which is attached to this report.

**Background Papers:** the following background papers were used in the preparation of this report:

The Framework Agreement on Local Authority Food Law Enforcement

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